

COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
MONDAY, JUNE 16, 2025
10:00 A.M. REGULAR SESSION

A regular meeting of the Commissioners' Court of Upshur County, Texas was held on Monday, June 16, 2025 at 10:00 a.m., with the following members of the Court being present, to-wit:

Present: Todd Tefteller – County Judge presiding,
 Gene Dolle – Commissioner Pct. #1
 Dustin Nicholson – Commissioner Pct. #2
 Mike Ashley – Commissioner Pct. #3
 Jay W. Miller – Commissioner Pct. #4

Judge Tefteller called the regular meeting to order at 10:00 a.m.

1. Invocation and Pledges

Prayer was led by Commissioner Dolle.

Pledges to the U.S. & Texas flags led by Commissioner Nicholson.

2. Citizen comments. Those signed up are to speak in regards to 12) below.

3. Consider and take action on approval of:

- A. The minutes of previous meetings;**
- B. Payroll changes;**
- C. Payroll;**
- D. Budget amendments;**
- E. Accounts Payable;**
- F. Accept for recording: Auditor report; Treasurer report; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Emergency Services District No. 1 Audited Financial Statements and Independent Auditor's Report as of September 30, 2024; Amendment to the Tyler Technologies Contract with Upshur County for the addition of E-Discovery for use by the DA's office; and, applications for use of Upshur County roads and rights-of way and permit requests.**

Commissioner Nicholson made a motion with a second by Commissioner Dolle to approve items 3A-F. Motion carried 5-0. Unanimous vote in favor.
(SEE ATTACHED)

4. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation.

Judge Leward LeFleur was not present to update the Court.

- 5. Discuss and take action to approve Bobby Baker, Veterans Service Officer to sign the Memorandum of Understanding with Community Healthcore to help with their grant from the federal government for services for Veterans.**

Motion by Commissioner Dolle with a second by Commissioner Miller authorizing Veterans Service Officer Bobby Baker to sign the Memorandum of Understanding with Community Healthcore to help with their grant from the federal government for services for Veterans. Motion carried 5-0. Unanimous vote in favor.

- 6. Hear from Julie York concerning the AgriLife Extension Summer College Intern Breanna Newman.**

Julie York, AgriLife Extension Agent, introduced Breanna Newman to the Court who is the summer college intern in her office. Breanna Newman spoke briefly to the Court and informed the Court that she is a graduate from Gladewater High School and is an Ag Services and Development major and will graduate in August from Tarleton State University.

- 7. Discuss and take action to approve a request from Julie York to travel out of State to Atlanta, Georgia, October 28-30, 2025 to the National TAE4-HYDP Conference. She will be recognized as a recipient of the Texas 4-H Agents Association Distinguished Service Award.**

Julie York requested the Court for approval to travel to Atlanta, Georgia for the national conference. Motion by Commissioner Ashley with a second by Commissioner Miller to approve the request from Julie York to travel out of State to Atlanta, Georgia, October 28-30, 2025 to the National TAE4-HYDP Conference. Motion carried 5-0. Unanimous vote in favor.

- 8. Discuss and take action to approve the construction of a hallway and placement of a door from the Building Maintenance department through the Agri-Life Extension office to the back hallway at the Rock Building. (The Building Maintenance department will do the construction.)**

Kevin Crutsinger, Building Maintenance Supervisor, requested approval from the Court for construction of a hallway and placement of a door at the Rock Building. Motion by Commissioner Nicholson with a second by Commissioner Dolle to approve the construction of a hallway and placement of a door from the Building Maintenance department through the Agri-Life Extension Office to the back hallway at the Rock Building with Building Maintenance to do the construction. Motion carried 5-0. Unanimous vote in favor.

- 9. Discuss and take action to approve a Resolution (#2025-11) supporting immediate Federal action to combat the threat of the new world screw worm fly to livestock, wildlife, and the rural economy.**

Commissioner Ashley requested the Court to approve a Resolution (#2025-11) supporting immediate Federal action to combat the threat of the new world screw worm fly to livestock, wildlife, and the rural economy. The Court failed to act on this matter. (See action below following the re-opening of said session).

- 10. Discuss and take action to approve the Upshur County Investment Policy for 2025-2026.**

Motion by Commissioner Ashley with a second by Commissioner Dolle to approve the Upshur County Investment Policy for 2025-2026. Motion carried 5-0. Unanimous vote in favor.

- 11. Discuss and take action to appoint Upshur County Sick Leave Pool Board members.**

Treasurer Brandy Vick announced that there will need to be two members appointed at this time to the Upshur County Sick Leave Pool Board. She recommended the appointment of Polly Hawthorne and Faronda Johnson to the Sick Leave Pool Board. Motion by Commissioner Ashley with a second by Commissioner Miller to appoint Polly Hawthorne and Faronda Johnson to the Sick Leave Pool Board. Motion carried 5-0. Unanimous vote in favor.

- 12. Discuss and take action to accept Palomino Run and Quarter Horse Trail (known currently as Private Road 4101 and Private Road 4102) in the Meadow Springs subdivision into the County Road Inventory.**

Scott Nolan, Broker with Nolan Properties, was present to speak to the Court in regards to accepting Palomino Run and Quarter Horse Trail into the County Road inventory. He informed the Court that he represented the Development Company that built Meadow Springs. He advised the Court that the Developer had applied to the County to take in the roads into the County inventory back when he was alive. In 2022, Mr. Nolan had reached out to the Road and Bridge Administrator and had performed the required actions as advised by the Administrator. Phil Stegall, Road and Bridge Administrator, presented pictures to the Court of the current condition of the roads in question. Mr. and Mrs. Stitt, homeowners in the Meadow Springs subdivision, were present and addressed their frustrations and concerns with the Court. After discussion, the Court suggested that the homeowners reach back out to Mr. Stegall and have him to do an analysis of what needs to be done to bring the roads up to County specs and when the roads are approved by Mr. Stegall, then he could bring it back to the Court and the Court could possibly waive the waiting period.

Motion by Commissioner Miller to accept Palomino Run and Quarter Horse Trail (known currently as Private Road 4101 and 4102) in the Meadow Springs subdivision into the County Road Inventory. Motion dies for lack of second.

- 13. Discuss and take action to approve a Resolution (#2025-12) with Motor Vehicle Crime Prevention Authority 2026 Upshur County Resolution SB224 Catalytic Converter Grant Program for the Sheriff's Department.**

Sheriff Webb explained to the Court what this grant is and what it will be used for. Motion by Commissioner Nicholson with a second by Commissioner Dolle to approve Resolution #2025-12 with Motor Vehicle Crime Prevention Authority 2026 Upshur Resolution SB224 Catalytic Converter Grant Program for the Sheriff's Department. Motion carried 5-0. Unanimous vote in favor.

- 14. Discuss and take action to approve the Interlocal Agreement for the Mobile CAD Access Program between Upshur County Sheriff's Office and the City of Gilmer.**

Sheriff Webb explained to the Court about the Interlocal Agreement for the Mobile CAD Access Program with the City of Gilmer. Motion by Commissioner Miller with a second by Commissioner Ashley to approve the Interlocal Agreement for the Mobile CAD Access Program between Upshur County Sheriff's Office and the City of Gilmer. Motion carried 5-0. Unanimous vote in favor.

- 15. Discuss and take action to approve an Interlocal Agreement for Fire Dispatch Service between Upshur County Sheriff's Office and Upshur County Emergency Services District #1 (ESD #1).**

Sheriff Webb explained to the Court about the Interlocal Agreement for Fire Dispatch Service with Upshur County Emergency Services District #1. Motion by Commissioner Dolle with a second by Commissioner Nicholson to approve the Interlocal Agreement for Fire Dispatch Service between Upshur County Sheriff's Office and Upshur County Emergency Services District #1 (ESD #1). Motion carried 5-0. Unanimous vote in favor.

- 16. Discuss and take action on the disbursement of available school funds.**

Motion by Commissioner Ashley with a second by Commissioner Miller to approve the disbursement of \$400,000.00 to the school districts in the County as shown on the attached sheet. Motion carried 5-0. Unanimous vote in favor.

- 17. Discuss and take action to publish notice of any proposed salary increases for elected officials and precinct officers.**

Motion by Commissioner Ashley with a second by Commissioner Dolle to authorize Auditor Connie Williams to publish notice as required by law of any proposed salary increases for

elected officials and precinct officers. Motion carried 5-0. Unanimous vote in favor.

18. Discuss and possibly take action on the FY26 Proposed Budget.

Auditor Connie Williams discussed a couple of salary changes to the FY26 Proposed Budget including the hourly rate increase for Ruth Whiteside, Indigent Health Officer, of \$1.09/hour bringing her hourly rate to \$20.47/hour and the hourly rate increase to the Veterans Administrator of \$1.00/hour bringing his hourly rate to \$19.00/hour plus allowing him an additional 4 hours per week if needed. Motion by Commissioner Nicholson with a second by Commissioner Dolle to make the salary changes as presented by Auditor Williams. Motion carried 5-0. Unanimous vote in favor.

19. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

_____ Section 551.071 (consultation with attorney(s));

A,B Section 551.072 (deliberation regarding real property);

A,B Section 551.0725 (deliberation and discussion of contracts being negotiated);

_____ Section 551.073 (deliberation about gifts and donations);

_____ Section 551.074 and 551.0745 (personnel matters);

_____ Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Consideration of the Round XII Project administration in reference to the Courthouse Renovation.**
- B. Consideration of Round XII Renovation Funding and ARPA Grant requirements consistent therewith.**

The Court did not go into CLOSED SESSION.

20. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

N/A

21. Adjourn.

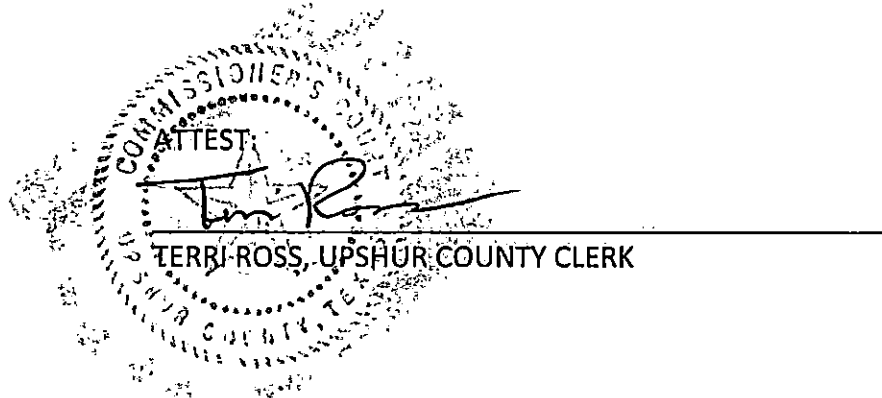
Motion by Commissioner Miller with a second by Commissioner Ashley to adjourn the

meeting. Motion carried 5-0. Unanimous vote in favor. Meeting adjourned at 11:02 a.m.

After being brought to the Judge's attention for failure to act on 9) above, Judge Tefteller re-opened the meeting at 11:05 a.m.

Motion by Commissioner Nicholson with a second by Commissioner Miller to approve the Resolution (#2025-11) supporting immediate Federal action to combat the threat of the new world screw worm fly to livestock, wildlife, and the rural community. Motion carried 5-0. Unanimous vote in favor.

Meeting adjourned at 11:06 a.m.



Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.